

# BUILDING REPRESENTATIVE



## DUTIES & BRIEF DESCRIPTION

### BUILDING REPRESENTATIVE

You have been given a group of staff members (10:1 ratio) to keep in contact with.

You should regularly check in with these members- keeping them informed of recent ongoings and happenings of the HTA.

Disseminate information from the monthly RA meeting to your 10:1

Serve your 10:1 in the areas of grievance and contract provisions

Serve & attend the monthly building committee meetings

Keep your 10:1 informed of HTA Policy

Implement the decision of the RA

Represent & attend the monthly RA meetings

Serve & attend HTA committees (budget, legislative, remembrance, nominations, scholarship, social)

### Be aware of what Union issues are-

Know what differentiates issues

Core is curriculum-based. Things that deal with instruction. (Items that impact student achievement, sharing issues/ information with district core, creating sub-committees based on building needs)

Building Committee is building-based. Things that deal with the working conditions and the environment (Facility related, working environment)

Union Issues - Items in the contract. Teaching hours/loads/calendar, absences/leaves, employee evaluation, transfers/employee assignments, protection of employees, seniority, grievances, professional development, salary, etc.